

## **New Futures Programme**

### **Tender Proposals for a) the facilitation of elements of the New Futures Programme and b) Mentoring support for the New Futures Programme.**

Galway City partnership (GCP) is a Local Development Company funded by the Irish Government and charged with the delivery of a range of programmes to tackle disadvantage and social exclusion and specifically to support identified target groups with a view to making a positive difference in their lives.

A core role of GCP is to promote social inclusion, support enterprise development and employment creation, enable access to education, training and lifelong learning and assist communities in identifying needs and developing local solutions.

GCP is now requesting tenders to deliver elements of the following programme: New Futures.

Background:

The New Futures programme was developed by One Family and is a distinctive career development programme with wrap-around services. It aims to support those parenting alone or those who are sharing parenting to re/engage with the Labour Market and/or education, training and skill development. It can lead to either FETAC level 4 or 5 accreditation. To enable us operate our second New Futures Programme between Nov. 2011 and April 2012 we now seek a) a Facilitator and b) a Mentor.

- The Facilitator will be required to deliver the accredited modules of New Futures to a stated schedule and to ensure that all Learning Journals are completed.
- The Mentor will be required to deliver mentoring and access to the other wrap around supports required to ensure that all participants successfully complete the New Futures programme.

Objectives:

- The Facilitator will be required to:
  - Familiarise themselves with the content and process of the New Futures Programme
  - Deliver specific modules of the New Futures Programme.
  - Ensure that delivery has a learner-centered approach embracing support needs of participants to achieve the required standard and acquire certification.
  - Document the attendance of participants.
  - Support the preparation of the Learning Journals;
  - Supply the materials to deliver the modules.
  - Liaise closely with the Obair Co-ordinator and the Mentor.
  - Attend related meetings on New Futures.
  - Complete a final report on the Programme.

Budget €5,500 - €6,000 (inc VAT)

Time Frame – November 2011 – March 2012

To apply:

Tenders are invited from suitable Facilitators and should include the following information:

Details and evidence of Facilitation qualifications;

Details and evidence of previously delivered related programmes;

Details and evidence of work with the Target groups of the Partnership especially those parenting alone or those who are sharing parenting;

Budget Proposal;

Names and contact details of 2 referees.

- The Mentor will be required to:
  - Familiarise themselves with the content and process of the New Futures Programme
  - Provide participants with one-to-one support both formally and informally to enable them participate fully in the programme and successfully complete sameSupport the preparation of the Learning Journals and submission to FETAC.
  - Ensure high levels of course attendance by participants.
  - Organise and follow up on appropriate referrals, visits and Work Shadowing placements for participants.
  - Liaise closely with the Obair Co-ordinator and the Facilitator.
  - Attend related meetings on New Futures.
  - Complete a final report on the programme.

Budget: €6,500 to €7,000 (inc VAT)

Time Frame: November 2011 - April 2012.

To apply:

Tenders are invited from suitable persons and should include the following information:

Details and evidence of relevant qualifications;

Details and evidence of previously delivered related work;

Details and evidence of work with those parenting alone or those who are sharing parenting;

Budget proposal;

Names and contact details of 2 referees.

*While applicants may submit for both tenders it is important to note that the programme dictates that the same person cannot fulfill both functions.*

Please submit completed tenders to

Elaine Harvey

Co-ordinator

Obair

122 Bohermore

Galway

Tel: 091 566617

Email: [elaineharvey@gcples.ie](mailto:elaineharvey@gcples.ie)

Please mark your submission whether by e-mail or post 'New Futures tender a) OR b)'.  
Closing date for tenders: 11<sup>th</sup> October 2011